

North Central Chapter, Health Physics Society
Minutes of the Executive Council Meeting
September, 25, 2008
St. Paul, Minnesota

Note: A copy of the executive meeting agenda can be found at the end of this report.

- 1.) Mike Lewandowski called the executive council meeting to order at 7:43 P. M.
- 2.) The spring minutes from 2008 were discussed and approved by the committee. The minutes were accepted as written and will be posted to the web site.
- 3.) Kimberly Knight-Wiegert presented Secretary-Treasurer's report. It was accepted and approved.

Chapter Membership

- 110 Full Time Members (1 new member Barbara Hodge Univ. of MN)
- 18 Emeritus Members
- 11 Affiliates (2 new Arrow-Tech, Inc. & MHF Logistical Solutions, Inc.)

Cash flow from spring 2008 to fall 2008

Date	Inflow	Outflow	
Apr-08	\$630		Meeting registrations and annual dues
4/28/2008	390		Walk in meeting registrations and annual dues
4/30/2008		#124 \$62.62	Promotional printing for meeting
6/20/2008	85		
7/2/2008		#126 453.71	Jason Flora for pen - promotion at Pitts. HP meeting
7/3/2008		#127 479.24	Daniel McGrane - promotional items for Pitts. HP meeting
7/9/2008		#128 90.65	Daniel McGrane - LAC art logo artwork completed
7/25/2008		#129 889.84	Iowa State University Fall meeting expenses
8/22/2008		#130 24.94	Daniel McGrane - Pitts. Meeting expenses
	390		Fall meeting registration and annual dues
9/24/2008	270		Fall meeting registration and annual dues
	\$1,765	\$2,001.00	
9/24/2008	Checking account	\$842.78	
9/24/2008	Savings account	\$873.92	

Constant budget items are the \$500.00 Science Teacher Award, a travel stipend of \$300.00 if the teacher comes to the meeting and the \$500.00 Wissink Memorial Lecturer speaker stipend.

4.) We reviewed the affiliate coordinator's report from Chris Kessler. The North Central Chapter of the Health Physics Society (NCCCHPS) has 11 affiliate members for the calendar year 2008 to date generating \$275 in annual dues and vendors for spring 2008 meeting generated \$300.00. Two new affiliates (bring the total to 11) have been added since the spring meeting: Arrow-Tech, Inc. and MHF Logistical Solutions, Inc.

The NCCCHPS web site reflects the current affiliate members.

Affiliates include;

- ADCO Services, Inc. (Len Warbiany)
- Arrow-Tech, Inc. (Ron Disrud)
- DEQ Technical Sales (Jeff Anspaugh)
- Global Dosimetry Solutions, Inc. (Tom Chwierut)
- HI-Q Environmental Products Company (Marc Held)
- ICX Radiation (Dale Elmore)
- MHF Logistical Solutions, Inc. (Eric Vogeley)
- Landauer (Gary Beardman)
- Philotechnics (Tom Klett)
- S&G Enterprises (Mark Griffith)
- Scientific Instrument Sales (Richard Love)

Two affiliate members agreed to exhibit at the meeting: Global Dosimetry (Tom Chwierut) & Landauer, Inc. (Gary Beardman). A copy of the Affiliate Members Report is on file with the secretary/treasurer.

5.) There was a overview of the host, speakers, and presentations for the September 26, 2008 meeting. Jerry Artz, Professor from Hamline University hosted this fall meeting. Registration will start at 7:30 with the meeting opening at 8:00 AM. We look to conclude around 4:15 PM.

Speakers include:

- Will They Ever Learn? The Public Education Game – Howard Dickson, President-Elect, Health Physics Society.
- An Electronic Radiation Primer for the Public - Kelly Classic, Mayo Clinic, Rochester, MN.
- Physicians Portal on HPS.ORG – Genevieve Roessler, Health Physics Society Website Editor.
- Image Gently Campaign – Russell Ritenour, PhD, Professor and Chief: Physics Section, University of Minnesota, School of Medicine.
- Compounding Sterile Products in Nuclear Pharmacies – Jeffery Brunette, Mayo Clinic Rochester, MN and Daniel Miron, Regional Health Physicist, Cardinal Health, West Allis, WI.

- Laser-based electron accelerators and their medical applications – Andy Rundquist, PhD., Chair, Physics Department , Hamline University.
 - Post Mitigation Radon Concentrations in Minnesota Homes - Daniel J. Steck, PhD., Professor, Physics Department, St. John's University.
Director: Schaefer Environmental Radiation Laboratory.
- 6.) Dan requested and received 4 CEC credits for the spring 2008 meeting from the American Board of Health Physics. The course number will be posted on the web site for members in need of it. Steve Simpson volunteered will write up the news letter for this meeting.

Old Business:

- 1.) Local Arrangements Committee report: Jan Braun & Dan McGrane – Co-chair the committee and will give an update on the arrangements tomorrow. They talked about the Radioactive Goo and if we wanted to share the cost with the National STW cost. There was an approval to order some.
- 2.) Science & Education Committee report: There were no response/applications for this years outstanding Science Teacher Award. We discussed looking for a new Science Teacher Award and Science Student Award chair for the committee and will ask tomorrow at the meeting for a volunteer (Dan McGrane is the interim). We also talked about revising the application. The Science and Education Committee members include Jason Flora, Chair, Travis Beard, Gary Yarrow, Mike Lewandowski and Ken Kerns.

Mike noted that Jason Flora has resigned and they will be a position opening up for the Science Teacher Chair. If anyone should now of someone who is interested to contact him.

- 3.) We should hand out the student award to Bobby right before lunch. Bobby is the student who painted butterflies and exposed them to radiation. From that he found out that they did not do very well. Bobby won both the Chapter and National Student rewards. He put together a nice write-up and we selected him to the national. We should get a photo opportunity with him and offer him lunch.
- 4.) We discussed the future science teacher workshops and Kimberly & Marcum volunteered to participate in the March 2009 workshop in Milwaukee.
- 5.) Mike Lewandowski talked about the outreach activities and the instrument kit distribution. He has been having a great turnaround with the kit.

New Business:

- 1.) We welcomed in the 2 new councilors, Jerry Artz and Robert McTaggart, Glenn Sturchio, President Elect and Kimberly Knight-Wiegert

Secretary/Treasurer.

- 2.) We talked about separating the secretary and treasurers job to two individual positions. To do this we must make a change to the bylaws. We will be accepting volunteers for this position in March of 2009. Along with the President Elect and two executive council volunteers.
- 3.) We talked about increasing our meeting fee to \$15.00 instead of \$10.00 to help with the increase of the meeting fees. Especially the cost of food and rentals. If it is ok we will start this at the spring 2009 meeting.
- 4.) The spring 2009 meeting locations will be hosted by Mary Ellen Jafari at Gundersen Lutheran Hospital in LaCrosse, WI.
- 5.) New Member applications were signed and approved by the committee. New members include Barbara Hodge, Arrow Tech, Inc. (Ron Disrud) and MHF Logistical Solution, Inc. (Erik Vogeley).

Active committee members:

Affiliate Coordinator – Chris Kessler
Website Coordinator – Mike Lewandowski
Local Arrangements Committee Co-chair – Jan Braun & Dan McGrane
Science Teacher Award Chair – Dan McGrane (interim)
Science Teacher Workshop Chair – Mike Lewandowski

President: Dan Miron
President-Elect: Doug Sturchio
Secretary Treasurer: Kimberly Knight-Wiegert
Councilor: Robert MCTaggart, Jerry Artz, Leola DeKock & David Paulu

Other Business:

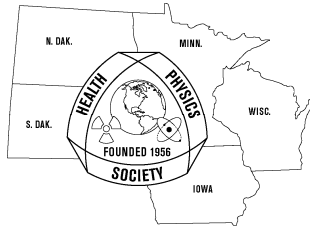
1.) Councilors position:

The question came up on how can the councilors be more involved in leading the chapter. Items mentioned were rotating the writing up to the news letter, working on putting together a brochure about whom we are and what benefits do you get.

Steve and Mary Ellen will be moving off the councilor committee and the new ones Jerry and Robert will take over after the fall meeting.

Meeting adjourned at 9:39 pm.

Respectfully Submitted,
Kimberly Knight-Wiegert, NCCHPS Secretary/Treasurer



**NORTH
CENTRAL
CHAPTER**

North Central Chapter
Health Physics Society
Executive Council
Meeting Agenda
September 25, 2008
Hamline University
St. Paul, Minnesota

- 1. Call to order.**
- 2. Review/approve fall meeting minutes.**
- 3. Secretary/Treasurer's report.**
- 4. Affiliates report.**
- 5. Meeting details.**

Dan Miron – review program and speakers, and Logistics
Newsletter write-up assignment
Dan Miron – ABHP CEC for the meeting

Old Business

- 1. Local Arrangements Committee**
Jan Braun, Dan McGrane – co-chairs
- 2. Science & Education Committee update.**
 - Science Teacher/Student Award status and plans
 - Science Teacher Workshop update
 1. Instrument kit distribution – Mike Lewandowski
 2. Outreach activities – Mike Lewandowski
 3. Science Teacher Workshop update
Budget proposal – Mike Lewandowski
Workshop attendance
 - Instrument kit distribution
- 3. HPS awards.**
 - National Student Science Award – Bobby Sabota (UV exposure of butterfly chrysalides)
 - Founder's Award nomination – Kelly Classic
- 4. Local Arrangements Committee report.**
 - Jan Braun, Dan McGrane – co-chairs
- 5. Other old business.**

New Business

- 1. New member applications.**
 - Complete signatures and approvals.
- 2. Spring 2009 meeting location –**
- 3. Nominating Committee assignments.**
 - Chair - Mike Lewandowski
 - Members – Mary Ellen Jafari, Stephen Simpson
 - HPS awards and Chapter office
- 4. HPS President – Elect’s Comments – Howard Dickson**
- 5. Other new business.**